

Department of Motor Vehicle Safety

Motor Vehicle Section
1200 Tradeport Blvd., Hapeville, GA 30354
Post Office Box 161227
Atlanta, GA 30321
(404) 362-6484
www.gadmvs.com

Instruction Sheet for the Class IE Application

The following are intrastate “for-hire” operations, which are exempt from the economic jurisdiction of the Department of Motor Vehicle Safety, but are subject to the registration, insurance and safety rules of the Department of Motor Vehicle Safety:

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VEHICLES TRANSPORTING NOT MORE THAN 10 PERSONS “FOR-HIRE” (EXCEPT LUXURY LIMOUSINES). IF YOU ENGAGE IN “FOR-HIRE” TRANSPORTATION OF THE ABOVE, YOU MUST COMPLETE THE FOLLOWING:

- (1) Submit together with Form “IE” and “IR-1\IE-1”, a certified check, cashier’s check or money order in amount of **\$25.00** (one-time charge) for the Registration Permit, plus **\$5.00 (annual) for each vehicle operated**, made payable to the Department of Motor Vehicle Safety to cover registration fee and vehicle registration(s);
- (2) Have your insurance company file **Form E** – (evidence of liability insurance) with Department of Motor Vehicle Safety, **THE NAME AND ADDRESS ON THE FORM E MUST READ EXACTLY AS APPLICATION READS;**
- (3) The Form IE application and the Statement Certifying Identification of Vehicles must **notarized by a Notary Public.**
- (4) If you are a corporation, **submit a copy of your Certificate of Incorporation.**

THIS IS NOT THE CORRECT APPLICATION FOR LUXURY LIMOUSINES

The staff will assist you, if necessary, in answering any questions and furnishing forms. You may reach our office at (404) 362-6474 or 6484 or write to Post Office Box 161227, Atlanta, GA 30321

APPLICATION WILL BE RETURNED IF ALL SECTIONS ARE NOT COMPLETED

APPLICATION MUST BE ACCOMPLISHED BY CASHIER'S CHECK, CERTIFIED CHECK, U.S. POSTAL MONEY OR EXPRESS MONEY ORDER PAYABLE TO "DEPARTMENT OF MOTOR VEHICLE SAFETY" IN THE SUM OF \$25.00. **COMPANY CHECKS OR PERSONAL CHECKS WILL NOT BE ACCEPTED. CASH WILL NOT BE ACCEPTED BY MAIL.**

CLASS IE APPLICATION FORM

IE-INTRASTATE EXEMPT

UNIFORM APPLICATION FOR REGISTRATION PERMIT FOR EXEMPT PASSENGER VEHICLES TRANSPORTING NOT MORE THAN TEN (10) PERSONS (EXCLUDING LIMOUSINES) OCGA §46-1-1(7)(c)(xiii)

TO: DEPARTMENT OF MOTOR VEHICLE SAFETY
1200 Tradeport Blvd., Hapeville, GA 30354
Post Office Box 161227
Atlanta, GA 30321

DATE: _____

APPLICANT:

NAME: _____

D/B/A/ (DOING BUSINESS AS): _____

PRINCIPAL PLACE OF BUSINESS ADDRESS:

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

MAILING ADDRESS: (IF DIFFERENT THAN BUSINESS ADDRESS ABOVE)

STREET: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE: (____) _____ FAX: (____) _____ BASE OF OPERATION: _____

PLEASE GIVE THE PRESENT MILEAGE RADIUS COVERED BY YOUR INSURANCE: _____

(Operations are not legally permitted beyond the mileage radius covered by insurance)

TYPE OF MOTOR CARRIER: (CHECK ONE)

() INDIVIDUAL

() PARTNERSHIP

() CORPORATION

IF CORPORATION, ATTACH COPY OF CERTIFICATION FROM SECRETARY OF STATE OR OTHER AGENCY IN STATE WHERE INCORPORATED WHICH SHOWS APPROVAL OF CORPORATE NAME AND GIVE STATE IN WHICH INCORPORATED:

LIST NAMES OF PARTNERS OR OFFICERS:

NAME: _____ ADDRESS: _____

NAME: _____ ADDRESS: _____

NAME: _____ ADDRESS: _____

PROCESS AGENT FOR STATE: (THIS PART MAY BE OMITTED IF APPLICANT IS A GEORGIA RESIDENT)

NAME: _____ STREET: _____

CITY: _____ STATE: _____ ZIP: _____

I, THE UNDERSIGNED, UNDER PENALTY FOR FALSE STATEMENT, DO HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND THAT I AM AUTHORIZED TO EXECUTE AND FILE THIS DOCUMENT ON BEHALF OF THE ABOVE APPLICANT. (STATE PENALTIES AS PRESCRIBED BY LAW.)

Subscribed and sworn to before me,

This _____ day of _____,

20____.

Signature

Title

(Notary Public)

FORM IR-1/IE-1
Commercial Vehicle Section – (404) 362-6484 - FAX (404) 363-7587

Application For Registration Of Vehicles Operated By Motor Carriers Holding Certificates Or Permits Under The Jurisdiction Of The Department Of Motor Vehicle Safety Pursuant To O.C.G.A. § 46-7-15, And; Motor Carriers Engaged In Intrastate Exempt Passenger Commerce Pursuant To O.C.G.A. § 46-1-1(9)(C)(Xiii).

MAIL TO:

**Department of Motor Vehicle Safety
Motor Vehicle Section
Post Office Box 161227
Atlanta, GA 30321**

Date: _____

MCA File No.: _____

(Leave blank if new carrier)

Phone No. _____

Applicant shown below hereby applies for the issuance of registration stamp(s) in the following number for the purpose of registering vehicle(s) which the applicant intends to operate within Georgia during the period for which such registration stamp(s) is effective.

2002 Vehicle Identification Stamps

NO. OF \$5.00
STAMPS ORDERED

\$5.00 Registration Stamp (for use in identifying and registering
ALL vehicles to be operated **entirely in intrastate commerce in Georgia**).
(ALLOW 3 TO 4 WEEKS FOR DELIVERY)

\$ _____
FEE ENCLOSED

**NOTE: ONLY CERTIFIED CHECKS, CASHIER'S CHECKS OR MONEY ORDERS
MADE PAYABLE TO: "DEPARTMENT OF MOTOR VEHICLE SAFETY"
COMPANY OR PERSONAL CHECKS WILL NOT BE ACCEPTED.
No cash will be accepted by mail.**

The applicant shall not knowingly permit any other person or organization to use the registration and identification stamp(s) issued or assigned pursuant to this application. I, the undersigned, under penalty for false statement, do hereby certify that the above information is true and correct and that I am authorized to execute and file this document on behalf of the above applicant. (Penalties as provided by state law). I hereby certify knowledge of applicable Federal and State motor carrier safety rules, regulations, standards, and orders, and declare that all operations will be conducted in compliance therewith.

Applicant/Carrier

Street Address

Signature & Title

City

State

Zip

.....
IF YOU HAVE A PRINCIPLE ADDRESS AND A DIFFERENT MAILING ADDRESS, PLEASE ADVISE OF BOTH.

**PLEASE FILL IN PORTION BELOW FOR RETURN MAIL
(PRINT OR TYPE ONLY)**

APPLICANT: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

DEPARTMENT OF MOTOR VEHICLE SAFETY
Motor Vehicle Section
1200 Tradeport Blvd., Hapeville, GA 30354
P.O. Box 161227
Atlanta, Georgia 30321

**Statement of Safety Awareness
Motor Carrier Certification**

For: _____
(Carrier Name)

I hereby certify knowledge of applicable Federal and State motor carrier safety rules, regulations, standards and order, and declare that all operations will be conducted in compliance with such requirements.

STATEMENT CERTIFYING IDENTIFICATION OF VEHICLES

I certify that all vehicles to be operated under this authority granted by the Georgia Public Service Commission have been painted or stenciled in a permanent manner, except that vehicle(s) being operated under lease of less than thirty (30) days duration are permitted to be identified with removable placards, with the following information on both sides of the cab or body as required by the Commission's Transportation Rule Nos. 1-7-1-.02(d) and/or 1-7-1-.02(k) (as amended). (See excerpt of these Rules on reverse side.)

Name of Operation shown in the Certificate and/or Registration Permit

Principal place of domicile for intrastate and exempt carriers¹

CLASS IE

Signed by: _____

(Title)

The area below must be completed by a Notary Public. Applicants do not write in this section.

Subscribed and sworn to before me,

This ____ day of _____,

20____.

(Notary Public)

¹ The city and state of your principal place of business.

Department of Motor Vehicle Safety

Transportation Rule 8-3.1 Leasing of Motor Vehicles – General.

(a) All vehicles operated by a certificated and/or permitted carrier under term, trip, or rental lease arrangements must, before such vehicle is placed into service by the lessee, be registered with the Department of Motor Vehicle Safety, here and after referred to as DMVS, in the name of the lessee under the provisions of DMVS Transportation Rule 8-2.1 or DMVS Transportation Rule 8-2.3; All vehicles operated by a for hire or private carrier under term, trip or rental lease arrangements must, before vehicle is placed into service by the lessee be identified in the carrier's name as provided for in DMVS Transportation Rule 4-1-390.21 or DMVS Transportation Rule 8-4.1; be operated at all times during the term of the lease under the exclusive control, supervision and direction of the lessee who is solely responsible for the qualification of the vehicle with the DMVS and all matters incidental to the operation of the vehicle while under lease. A copy of the lease agreement must be carried on the leased vehicle at all times during the term of the lease agreement, in addition to all other provisions, must include at a minimum the following:

- (1) The full names and addresses of the leasing parties.
- (2) A complete description of each vehicle involved.
- (3) Provision that sole possession, responsibility and control of each vehicle for the entire term of the lease is to reside with the lessee.
- (4) Provisions that the vehicle will at all times be operated to the exclusive direction and supervision of the lessee.
- (5) A statement of the amount of compensation to be paid for use of the vehicle while held under lease and the method by which same is to be determined.
- (6) A statement of the term of the lease and conditions of renewal, if any.

(b) The above lease provisions shall not authorize or permit a motor carrier to lease a vehicle(s) from a lessor where the lessor retains substantial control of the daily operations of such vehicle(s) while under lease; such control shall include, but not be limited to, such things as billing; compliance with applicable safety and hazardous materials regulation, including maintenance of driver records; driving vehicle by person not an employee or bona fide agent of lessee; providing payment to any other lessors for services rendered for lessee; settlement of claims; provision of insurance required by the DMVS; or assumption of any responsibility or liability to the public normally held by the DMVS to be those of the lessee. The delegation of such responsibilities by lessee to lessor is prohibited.

8-4.1 Vehicle Identification – General.

(a) *Applicability.* The rules in this section and section 8-4.2 specify the identification markings required to be displayed on self-propelled motor vehicles under the jurisdiction of the DMVS.

(b) *General Identification requirements.* Except for those vehicles described in Rule 8-4.2 below, the motor vehicle identification requirements are contained in DMVS Transportation Rules 4-1-390.21, and 4-3-390.21

8-4.2 Vehicle Identification of Lightweight Commercial Vehicles.

(a) Except as provided for in paragraph (c) and (d) of this rule, every self-propelled motor vehicle with a G.V.W.R. of 10,000 lbs. or less as described in paragraph (b) of this rule shall have painted, stenciled, or otherwise durably marked on both side of the body or cab of each vehicle to be put into use, in letters and figures in sharp color contrast to the background and of such size, shape and colors as to be readily legible during daylight hours from a distance of 50 feet while the vehicle is not in motion, and such display shall be kept and maintained in such manner as to remain so legible, the following information:

- (1). (1) Legal name (or doing business as name);
- (2). (2) principal place of domicile (nearest city and state); and,
- (3). (3) Their assigned FMCSA or ICC MC Number or assigned USDOT number.

(b) This rule shall apply to lightweight commercial vehicles which are:

(1) Operated by a for hire motor carrier and used to transport property or passengers for which a certificate, property permit, passenger permit, registration permit, or single state registration receipt is required; or

(2) Operated by private carrier and are used to transport hazardous material in quantities *not requiring* placarding.

(c) Passenger car type automobiles used for hire for the transportation of passengers (commonly known as towncar service) operated by carriers required to hold a permit from the DMVS shall have affixed to the front bumper a tag or plate painted, stenciled, or otherwise durably marked in letters and figures in sharp color contrast to the background and of such size, shape and colors as to be readily legible during daylight hours from a distance of 50 feet while the vehicle is not in motion, and such display shall be kept and maintained in such manner as to remain so legible, the following information:

- (1) Legal name (or doing business as name);
- (2) Principal place of domicile (nearest city and state); and,
- (3) Telephone Number (including area code).

(d) *Limousines.* Limousines used by a carrier required to hold a certificate from the DMVS shall be identified in accordance with DMVS Transportation Rule 4-4-390.21.